

# Online Learning Course Information

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## Online courses are offered in 2 different systems

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Blackboard - <https://online.baycollege.edu/>

myBay - <https://mybay.baycollege.edu/ics>

For a virtual tour of both systems go to:

<http://www.baycollege.edu/Academics/Online-Learning/Virtual-Tour.aspx>

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## Technical Support

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For help with any of your online learning needs please contact Online Learning Student Support

Phone: 1.906.217.4270

email: [onlinesupport@baycollege.edu](mailto:onlinesupport@baycollege.edu)

Office: 922 - Front Desk - Escanaba Main Campus

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## Technical Requirements

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### Internet Service

Students are responsible to have Internet service. High speed Internet access is recommended, as dial-up may be slow and limited in downloading information and completing online tests. Some courses may contain streaming audio and/or video content.

### Use of Public Computers

If using a public library, or other public access computer, students should check to ensure they will have access for the length of time required to complete their tasks and tests. An option for all online students is Bay's Student Computing Center, available for student use. Check with the Student Computer Center for current hours. (906) 786-5802 ex. 1180 or JHUC Rm 908.

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## Username & Password

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You must know your username, it is the first part of your Bay College email address before the @baycollege.edu - if you do not know your username please refer to your acceptance letter. If you would like assistance please contact ITS by email at [ithelp@baycollege.edu](mailto:ithelp@baycollege.edu) or call (906) 217-4025.

### New Students and Employees :

New students and new employees, your default password is comprised of the word Welcome followed by a comma then your ID number.

For example, If your ID number is 12345 then your password will be:

Welcome,12345

### Students Accepted Prior to Fall 2011 :

You may have a username composed of the first four letters of your last name followed by your initials and birth date. In this case your default password is the last four of your social security number.