



Letter of Agreement

Between: Bay de Noc Community College & Teachers' Education Association (M.E.A. Affiliate)

Regarding: Direct Credit Courses

Date: 04/09/2024

This Letter of Agreement serves as recognition that Bay de Noc Community College (Bay College) and the Teachers' Education Association (M.E.A. Affiliate) enter into an agreement to collaborate regarding direct credit courses offered at area high school districts.

A direct credit course is defined as a class, which is accredited by Bay de Noc Community College, taught in a high school setting by a high school teacher. It is understood that the high school instructor teaching the direct credit course is expected to meet established Higher Learning Commission (HLC) standards as well as Bay College standards.

The high school instructor is expected to utilize Bay College text(s) and assessment mechanisms. In addition, the Dean will collaborate with the appropriate Division Chair to review the syllabi, course schedule, and key assessments to ensure that appropriate content and rigor are being delivered in direct credit courses.

Members of the Teachers' Education Association agree to waive bumping rights as a part of this agreement unless it results in a full-time faculty member not being able to maintain his or her minimum teaching load, at which time the impacted faculty member will be assigned similar duties commensurate with the maximum average load. (*Master Agreement - 0100.1 Instructional Base Load*)


To ensure quality of instruction, the high school instructor will be observed by the appropriate Bay College Dean each semester.

New direct credit courses may be added to the course schedule only after consultation between the area Dean and Division Chair.

This Direct Credit Letter of Agreement shall be extended through the expiration of the master agreement.

DocuSigned by:

 23A8CE1B4B59465
 President - Teachers' Education Association

DocuSigned by:

 409C115F285D4A3
 President - Bay de Noc Community College

4/18/2024

 Date

4/17/2024

 Date